



# MEMORANDUM

AGENDA ITEM #VI.A

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DATE: MAY 2, 2011  
TO: COUNCIL MEMBERS  
FROM: STAFF  
SUBJECT: CORRESPONDENCE AND ATTENDANCE FORM

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Information only.



	1/3	2/7	3/7	4/4								
<b>Ex Officio Members –</b>												
<b>CLARIDGE, Kevin</b> Dept. of Environmental Protection	D	P	*	P								
<b>DONN, Gary</b> Florida Dept. of Trans.	P	P	*	P								
<b>TAYLOR, Norman</b> Broward County Office of Economic Development	P	P	P	A								
<b>WATERS, Bert</b> SFWMD	A	D	P	D								

P = Present

A = Absent

D = Designee Present

\* = Excused Absence

- = Not Yet Appointed

CC = Via Conference Call

\*\* Please note - July & August Meetings Executive Committee Only

U.S. Small Business Administration



**U.S. Small Business Administration**  
**South Florida District Office**  
100 South Biscayne Boulevard, 7<sup>th</sup> Floor  
Miami, Florida 33131-2011

305-536-5521 telephone  
305-536-5058 facsimile  
[www.sba.gov/fl/south](http://www.sba.gov/fl/south)

April 5, 2011

Ms. Cheryl D. Cook  
Economic Development Specialist  
South Florida Regional Planning Council  
3440 Hollywood Boulevard, Suite 140  
Hollywood, Florida 33021

Dear Ms. Cook:

Congratulations! It is with great pleasure I inform you of your selection as the winner of the U.S. Small Business Administration's South Florida District 2011 Financial Services Champion of the Year Award.

This award acknowledges your personal efforts and achievements in advocating for and advancing business ownership opportunities through providing financial services to South Florida's entrepreneurs. Your track record managing the South Florida Regional Planning Council's loan programs are impressive. You have assisted over 100 small businesses by providing over \$17 million in funding to them, thus creating over 1,957 jobs in South Florida. It is indeed small businesses that create the jobs that strengthen our communities. You are a vital part of their success! The SBA is pleased to recognize your achievements and your role in driving South Florida's and our nation's economic growth.

Each year since 1963, the President has issued a proclamation calling for the celebration of Small Business Week during which we recognize outstanding small business owners and champions for their personal successes and contributions to our nation. The 2011 National Small Business Week Awards Celebration will be held May 18-20, 2011 in Washington, DC. Our office will celebrate your achievements locally; details for the ceremony will follow in a separate letter.

Thank you for your support of small businesses in South Florida, in helping them meet their challenges and ultimately, in helping them to succeed in business. I look forward to meeting you to extend my personal congratulations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Francisco Marrero', is written over a light blue horizontal line.

Francisco "Pancho" A. Marrero  
District Director

cc: Arline Hampton, City of Hollywood, Nominator