



DATE: JULY 6, 2015
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FISCAL YEAR 2015 OPERATING BUDGET AMENDMENT

Background

Staff has prepared an amendment to the Operating Budget for Fiscal Year 2015 for your approval today. The attached summaries of Revenues and Expenditures present the budget approved by the Council in September 2014 alongside the proposed amended operating budget. A final budget amendment for Fiscal Year 2015 will be brought to the Council in September 2015.

Revenues

The Council revenue budget, for the Fiscal Year 2015, has been adjusted to \$2,284,711, from the \$2,409,756 approved in September 2014. This is a (\$125,044) reduction from the budget. The reason for this budget shortfall is because the Council did not receive funding from the State of Florida and additional funding opportunities did not materialize. The Council started the fiscal year with a budget "gap" of \$247,128. Since September 2014 the Council has been able to close half of the gap and the balance, of the gap, was closed by continuing the cost saving measure of working 4 days a week which began in the spring of 2014.

County membership fees and other special revenue fund revenues remain at the previously budgeted levels for the current year. Any variance from budget is the result of funds carried forward from/to previous/next fiscal year(s), the development of new grants and projects, and grants and projects that were not funded as initially projected.

Expenditures

The Council's operating expense budget for Fiscal Year 2015 has been adjusted to \$2,351,928, from the \$2,409,756 approved in September 2014. This is a (\$57,829) reduction from the budget. A 9% reduction in core operating expense of (\$179,201) is being offset by an increase in Nonrecurring Professional Services (Pass-Through Revenue/Expenses), of \$121,660. The core operating expense reduction reflects the impact of the 4 day work week, staff vacancies, and rent savings from the re-negotiated lease completed in the second quarter of Fiscal Year 2014. The offset (an increase Pass-Through Revenue/Expenses) was due to adding more training events for first responders on our Florida Department of Emergency Management contract(s) and increases in the Palm Beach Sheriff Office Virtual Fusion Center staffing. In addition, due



to staff reductions we needed to hire an outside consultant for processing the Downtown Miami Phase 3 DRI.

Operating Deficit

The budgeted revenue shortfalls discussed above offset by budgeted expense savings result in an operating deficit of (\$67,215) for Fiscal Year 2015.

Recommendation

Staff recommends approval of the Operating Budget Amendment for Fiscal Year 2015.

SOUTH FLORIDA REGIONAL COUNCIL
FY 2014-2015 PROPOSED BUDGET AMENDMENT, JUL/15

REVENUES	FY 2014-15 (Adopted Sep/14)	FY 2014-15 (Proposed Jul/15)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$ 305,912	\$ 305,912
Miami-Dade County	436,876	436,875
Monroe County	12,791	12,791
Interest & Other Income	<u>3,000</u>	<u>1,714</u>
TOTAL GENERAL FUND	758,579	\$ 757,292
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	995,600	1,071,751
DHS / UASI - Palm Beach Sheriff's Office Crime Analysts (2)	416,000	450,436
DOE - Clean Cities Coalition	45,000	36,800
DOE - Florida Clean Cities	12,000	19,578
EDA - Economic Development District Planning	63,000	63,000
EDA - Revolving Loan Funds Administration	300,000	257,817
EPA - Brownfields Administration	60,000	103,337
FDEM - Hazardous Materials Emergency Planning - HMEP	74,600	115,783
FTA - Miami-Dade County MPO	25,000	25,000
State Funded Projects	122,900	143,556
FDEM - Local Emergency Planning Committee - Staff	42,500	43,511
FDEM - Hazards Analysis in Monroe County	2,500	2,500
FDEM - SRESP Updates	31,900	38,300
FDEP / DEO - Climate Change Adaptation Action Areas	46,000	59,245
Local Funded Projects	532,676	312,111
Development of Regional Impact (DRI) Fees	15,000	45,506
SFRTA - Transportation Oriented Development	100,000	100,000
South Florida Economic Forecasting Partnership	16,800	16,800
Florida Public Health Institute 1415	10,000	10,000
Miami Dade Climate Summit Conference	30,000	26,055
79th Street Initiative	13,750	13,750
Citi Bank Data Commons Business Plan	100,000	100,000
New Program Development (3)	247,126	-
TOTAL SPECIAL REVENUE FUNDS	1,651,176	1,527,418
GRAND TOTAL	\$ 2,409,755	\$ 2,284,711

See Numbered Notes on the last page.

EXPENDITURES	FY 2014-15 (Adopted Sep/14)	FY 2014-15 (Proposed Jul/15)
Salaries and Leave	\$ 1,093,460	\$ 896,473
Fringe Benefits	318,301	313,104
Occupancy	188,500	190,176
Equipment, Furniture	-	-
Office Automation	45,000	45,000
Supplies	7,500	7,500
Communications, Postage	9,500	9,500
Printing, Advertising, Notices	5,000	5,000
Travel	40,000	40,000
Professional Development	37,000	37,000
Insurance	20,000	20,000
Miscellaneous Expenses	8,000	29,307
Subtotal	1,772,261	1,593,060
Nonrecurring Professional Services	489,994	611,654
Legal Services	95,000	95,212
Financial Services	52,500	52,000
Subtotal	637,494	758,866
RLF Write-Off	\$0	\$0
TOTAL	2,409,755	2,351,926
Budget Surplus/(Deficit)	\$ 0	\$ (67,215)
Memo: Core Operating Expenses (4)	\$ 1,919,761	\$ 1,740,272

SOUTH FLORIDA REGIONAL COUNCIL
FY 2014-2015 PROPOSED BUDGET AMENDMENT, JUL/15

Numbered Notes	
(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
(2)	Includes contract (pass-through) revenues and expenditures of \$420,191 in 2014-15 related to payroll for crime analysts for the Regional Fusion Center.
(3)	New program development is included in the budget for new projects expected to be finalized before or during the fiscal year.
(4)	Total expenditures excluding nonrecurring professional services and pass-throughs.