



MEMORANDUM

AGENDA ITEM #III.H

DATE: JULY 6, 2015
TO: COUNCIL MEMBERS
FROM: STAFF
SUBJECT: FISCAL 2016 DRAFT OPERATING BUDGET

Background

Staff has prepared a draft Fiscal Year 2016 operating budget for your review. The final proposed budget will be presented to the Council at the September 2015 meeting.

Revenues

The draft revenue budget for Fiscal Year 2016 is an increase of \$253,962 when compared to the amended budget for the current Fiscal Year 2015. However, New Program Development, which represents new projects not yet finalized, is \$452,561. Therefore, actual year to year revenue is down. This decrease can be explained by forecasted reductions in the Florida Department of Emergency Management (FDEM Training Contract) first responder training and reductions in the Palm Beach Sheriff's Virtual Fusion Center (PBSO contract). During fiscal years 2014 and 2015 the FDEM made additional funds available for more training events. We are expecting this to reduce back down to pre 2014 levels. The same is true for the PBSO contract. We have seen a mild reduction in the weekly hours and we have continued that trend and forecasted a (\$60,000) decrease in the revenue target for Fiscal Year 2016.

Expenditures

The draft expenditure budget for Fiscal Year 2016 is an increase of \$186,187 when compared to the amended budget for the current Fiscal Year 2015. The Council has budgeted a full compliment of staff working 5 days. In addition, the budget includes a 5% increase in staff salaries. Last year the staff received their first raise in 7 years. Unfortunately, they continue to only receive 80% of their salary, due to funding issues. The impact of a 5 day work week and the 5% raise is \$300,000. All other "core expenses" are being held to current levels. The compensation increase is being offset by reductions discussed above on pass through payment reductions in the FDEM Training Contract and the PBSO contract(s).



Recommendation

For your information.

**SOUTH FLORIDA REGIONAL COUNCIL
FY 2015-2016 DRAFT OPERATING BUDGET, JUL/15**

REVENUES	FY 2014-15 (Proposed Jul/15)	FY 2015-16 (Draft Jul/15)
GENERAL FUND (1)		
Membership Fees		
Broward County	\$ 305,912	\$ 320,814
Miami-Dade County	436,875	468,020
Monroe County	12,791	12,978
Interest & Other Income	1,714	2,000
TOTAL GENERAL FUND	\$ 757,292	\$ 803,812
SPECIAL REVENUE FUNDS (1)		
Federal Funded Projects	1,071,751	960,000
DHS / UASI - Palm Beach Sherrif's Office Crime Analysts (2)	450,436	390,000
DOE - Clean Cities Coalition	36,800	40,000
DOE - Florida Clean Cities	19,578	20,000
EDA - Economic Development District Planning	63,000	63,000
EDA - Revolving Loan Funds Administration	257,817	260,000
EPA - Brownfields Administration	103,337	80,000
FDEM - Hazardous Materials Emergency Planning - HMEP	115,783	82,000
FTA - Miami-Dade County MPO	25,000	25,000
State Funded Projects	143,556	50,500
FDEM - Local Emergency Planning Committee - Staff	43,511	48,000
FDEM - Hazards Analysis in Monroe County	2,500	2,500
FDEM - SRESP Updates	38,300	-
FDEP / DEO - AAA Project / Sea Level Rise Training	59,245	25,000
Local Funded Projects	312,111	724,361
Development of Regional Impact (DRI) Fees	45,506	15,000
SFRTA - Transportation Oriented Development	100,000	100,000
South Florida Economic Forecasting Partnership	16,800	16,800
Florida Public Health Institute 1415	10,000	10,000
Miami Dade Climate Summit Conference	26,055	-
Monroe Climate Summit Conference		30,000
79th Street Initiative	13,750	-
Citi Bank Data Commons Business Plan	100,000	100,000
New Program Development (3)	-	452,561
TOTAL SPECIAL REVENUE FUNDS	1,527,418	1,734,861
GRAND TOTAL	2,284,711	\$ 2,538,673

See Numbered Notes on the last page.

EXPENDITURES	FY 2014-15 (Proposed Jul/15)	FY 2015-16 (Draft Jul/15)
Salaries and Leave	\$ 896,473	\$ 1,165,353
Fringe Benefits	313,104	358,114
Occupancy	190,176	186,660
Equipment, Furniture	-	-
Office Automation	45,000	45,000
Supplies	7,500	7,500
Communications, Postage	9,500	9,500
Printing, Advertising, Notices	5,000	5,000
Travel	40,000	40,000
Professional Development	37,000	37,000
Insurance	20,000	20,000
Miscellaneous Expenses	29,307	8,000
Subtotal	1,593,060	1,882,127
Nonrecurring Professional Services	611,654	509,545
Legal Services	95,212	95,000
Financial Services	52,000	52,000
Subtotal	758,866	656,545
RLF Write-Off	\$0	\$0
TOTAL	2,351,926	2,538,672
Budget Surplus/(Deficit)	\$ (67,215)	\$ 0
Memo: Core Operating Expenses (4)	\$ 1,740,272	\$ 2,029,127

SOUTH FLORIDA REGIONAL COUNCIL
FY 2015-2016 DRAFT OPERATING BUDGET, JUL/15

Numbered Notes	
(1)	The General Fund will serve as a source for both required and voluntary match funds for Special Revenue projects. In addition, Special Revenue project surpluses and deficits will generate operating transfers to and from the General Fund at the end of each fiscal year.
(2)	Includes contract (pass-through) revenues and expenditures of \$420,191 in 2014-15 related to payroll for crime analysts for the Regional Fusion Center.
(3)	New program development is included in the budget for new projects expected to be finalized before or during the fiscal year.
(4)	Total expenditures excluding nonrecurring professional services and pass-throughs.