

THE 5<sup>TH</sup> STREET CORRIDOR REVITALIZATION WORKSHOPS  
**OBJECTIVES AND ACTIONS STEPS EXERCISE**  
**INSTRUCTIONS**

**READ THIS BEFORE BEGINNING**

**You have 1.5 hours for this exercise.**

1. There is no individual worksheet for this exercise, each table will receive a master work sheet, Page 1, and blank supplemental pages. **Write the GOAL name at the top of each page.**
2. The purpose of this exercise is: **To delineate the steps needed to properly implement the Goal you are working on, putting the steps in chronological order.**
3. Take a few minutes to think individually about the steps you think are needed.
4. You will work as a group without direction from your assigned facilitator unless we see you are spending too much time on one item, then you will be assisted so you can move along. **Assign someone to do the note taking on the post it notes and worksheet, write clearly as it will all be transcribed.**
5. **Do the action steps first**, then go back and do the Who, When and progress measures.
6. Very important that you number each step and the step be in the proper logical sequence, when you use all the boxes on the first page provided, use the supplemental pages **making sure to number the top of the page and continue the numbering on the items (ex: Page 2 will start with step no. 7) Remember the name of the Goal at the top of the page.**
7. Before ending, pick a Reporter who will **summarize** (2-3 minutes only) what the group did when we all get back together.